BUILD A CAREER IN BUSINESS

Learn the skills needed to succeed in the field.

Sitting Bull College offers accredited Associate and Bachelor level programs for students seeking training in Business Administration, as well as a Master of Business Administration degree. The Business Administration Program offers students’ the skills necessary to be positive and successful in a number of management level positions. Business Administration derives its instructional base from the employment field of business and has as its mission the preparation of individuals for employment in business occupations, including entrepreneurship. Employment and Career Opportunities include the following: Entrepreneurship, Administrative Services, Advertising, Financial Management, Human Resource, Sales, Tourism, Training and Development, Purchasing, Storage and Distribution in all area markets. Employment and career opportunities for the Bachelor’s degree include: entrepreneur, manager, program director, comptroller, sales, human resource manager, personnel director, marketing manager, bookkeeper, auditor, real estate agent, information systems manager, business consultant, and motivational speaker.
SITTING BULL COLLEGE MASTER OF BUSINESS ADMINISTRATION (M.B.A.)

Call (701)854-8000 to request more information.

Application requirements will include:
1. A baccalaureate degree from an accredited college or university.
2. A cumulative undergraduate grade point average of 2.50 or at least 2.75 in the last two years of their degree program.
3. Resume
4. Letter of application to the program.
   - The letter of applications should address:
     Career background with life experiences that have resulted based on the career decision.
     - Description of one’s qualifications and preparation for a Master of Business Administration Degree.
5. Meet all SBC admissions requirements.

Please submit only completed applications, All applications should be made in-advance with sufficient processing time.

"The Master of Business Administration degree allows students access to a graduate education to strengthen our communities."

AMERICAN INDIAN BUSINESS LEADERS (AIBL)

Join our prestigious SBC AIBL Club and take part in local, regional and national conferences & competitions.
DIVISION OF BUSINESS

Associate of Arts in Business Administration
Bachelor of Science in Business Administration
Master of Business Administration
Certificate in Information Technology A+
Certificate in Information Technology Maintenance/Os/Networking
Associate of Science Degree in Information Technology

PROGRAM OUTCOMES

Program Outcomes For: Associate of Arts in Business Administration
1. The student will prepare and interpret various financial reports for a business.
2. The student will exhibit professional skills in written and verbal communication.
3. The student will demonstrate practical application of small business management principles including supervision, marketing, and business planning techniques.
4. The student will demonstrate knowledge of legal issues relating to business.
5. The student will display basic knowledge of global, national, local, and Native American tribal economic concepts.

Program Outcomes For: Bachelor of Science in Business Administration
1. The student will demonstrate advanced level to communicate effectively in writing and orally.
2. The student will demonstrate advanced proficiency of integration of business concepts.
3. The student will apply advanced management theory and techniques to actual business situations.
4. The student will be able to evaluate an organization and provide strategic business recommendations.
5. The student will analyze the impact of global business issues.
6. The student will demonstrate proficiency of current computer information systems within the business environment.

Program Outcomes For: Master of Business Administration
1. The student will discuss concepts and ideas in a professional manner through the use of written and oral communication.
2. The student will demonstrate how to budget effectively and prepare financial statements.
3. The student will demonstrate leadership skills applying creative problem-solving techniques to achieve optimal utilization of resources at an organization.
4. The student will integrate operations management techniques throughout the cross functional areas of an organization.
5. The student will describe the monetary system and how interest rates impact decisions in business.
6. The student will demonstrate an understanding of the financial, economic, and ethical challenges that are faced in today’s business environment.

Program Outcomes For: Associate of Science Degree in Information Technology
1. The student will demonstrate the applications of computer information systems and fundamental computer concepts.
2.  
   I. The student will configure and enhance the hardware and software of a computer to optimize computer performance.
   II. The student will install internal and external options and devices.
   III. The student will utilize tools, hardware components, and hardware/software interfacing to troubleshoot computer problems.
3.  
   I. The student will plan and implement a technical solution for networking in small business environment.
   II. The student will create IP addressing plans for a small network and implement a network equipment upgrade.
4. The student will investigate issues and/or solve problems using current topics in computing as well as application of industry trends.
5. The student will understand the following as related to Visual Basic:
   I. How to construct user interfaces for simple programs, and design functional systems.
   II. Analyze and construct effective and efficient algorithms and appropriate control structure effectively use software development tools including editors, compilers, and libraries.
6. The student can apply knowledge and skills to wide range of information technology careers.
BUSINESS ADMINISTRATION

Sitting Bull College offers associate and bachelor level programs for students seeking training in Business Administration.

The Business Administration Program offer students’ the skills necessary to be positive and successful in a number of management level positions. Business Administration derives its instructional base from the employment field of business and has as its mission the preparation of individuals for employment in business occupations, including entrepreneurship. Employment and Career Opportunities include the following: Entrepreneurship, Administrative Services, Advertising, Financial Management, Human Resource, Sales, Tourism, Training and Development, Purchasing, Storage and Distribution in all area markets.

ASSOCIATE OF ARTS – BUSINESS ADMINISTRATION

The program prepares students for positions in the accounting/business world or for transfer to a four-year institution of higher learning. The curriculum is designed to offer students an introduction to business, accounting, and economics.

GENERAL EDUCATION REQUIREMENTS

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 110</td>
<td>Composition I</td>
<td>3 cr.</td>
</tr>
<tr>
<td>ENGL 120</td>
<td>Composition II</td>
<td>3 cr.</td>
</tr>
<tr>
<td>COMM 110</td>
<td>Fundamentals of Public Speaking</td>
<td>3 cr.</td>
</tr>
<tr>
<td>MATH 103</td>
<td>College Algebra</td>
<td></td>
</tr>
<tr>
<td>PSYC 100</td>
<td>First Year Learning Experience</td>
<td>3 cr.</td>
</tr>
<tr>
<td>SOC 120</td>
<td>Transitions-Graduation &amp; Beyond</td>
<td>2 cr.</td>
</tr>
<tr>
<td>NAS 101</td>
<td>Ochethi Sakowin Language I</td>
<td>3 cr.</td>
</tr>
<tr>
<td>NAS 103</td>
<td>Introduction to Ochethi Sakowin Language</td>
<td>3 cr.</td>
</tr>
<tr>
<td>CSCI 101</td>
<td>Introduction to Computers</td>
<td>3 cr.</td>
</tr>
</tbody>
</table>

NATIVE AMERICAN STUDIES ELECTIVE

Select any one (1) course from Native American Studies

HUMANITIES or SOCIAL & BEHAVIORAL SCIENCE

Select any one (1) course from: Arts, English, History, Humanities, Music, Native American Studies, Philosophy, Anthropology, Criminal Justice, Economics, Geography, Human Services, Political Science, Psychology, and Sociology

HEALTH/PHYSICAL EDUCATION

Any two (2) one-hour courses or any one (1) two-hour course

LABORATORY SCIENCE

Any two (2) four-hour laboratory science courses

Total General Education Requirements........................................................................ 40 credits

CORE REQUIREMENTS

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</tr>
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<td>BAD 201</td>
<td>Principles of Accounting I</td>
<td>3 cr.</td>
</tr>
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<td>BAD 202</td>
<td>Principles of Accounting II</td>
<td>3 cr.</td>
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<td>BAD 208</td>
<td>Entrepreneurial Marketing</td>
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<td>3 cr.</td>
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<td>BAD 297</td>
<td>Business Administration Internship</td>
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<td>ECON 201</td>
<td>Microeconomics</td>
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<td>Macroeconomics</td>
<td>3 cr.</td>
</tr>
<tr>
<td>BOTE 247</td>
<td>Spreadsheet Applications</td>
<td>3 cr.</td>
</tr>
</tbody>
</table>

Total Core Requirements .......................................................................................... 30 credits

TOTAL DEGREE REQUIREMENTS .................................................................................... 70 CREDITS
BACHELOR OF SCIENCE – BUSINESS ADMINISTRATION

This program is to ensure the efficacy of our students to succeed in changing our world; Sitting Bull College Business Department provides opportunities for future managers and entrepreneurs of area markets. The four-year Business Administration program focuses on stimulating business creations that are compatible with, and supportive of, the American Indian Culture or Ochethi Sakowin Nation’s Culture. The success and uniqueness of our program is directly related to the development of our North and South Dakota communities. Through education, we have a unique ability to focus on local community, business, and economic development. The four-year Business program is aware of the individuality of Standing Rock markets and economies and creates a product that is more able to facilitate in the planning and implementation of development strategies.

Employment and career opportunities for the Bachelor’s degree include; entrepreneur, manager, program director, comptroller, sales, human resource manager, personnel director, marketing manager, bookkeeper, auditor, real estate agent, information systems manager, business consultant, and motivational speaker.

The professional core requirements of the degree may be offered in an accelerated format.

REQUIREMENTS

Requirements for admission are as follows:
1. Successful completion or in the last semester of Associate degree in Business Administration.
2. Transfer students must meet all program pre-requisites before being accepted into the Bachelor of Science accelerated program.

Requirements for graduation are as follows:
1. Completion of all course work in the curriculum.
2. A minimum of a 2.0 cumulative grade point average.
3. A minimum of 40 credit hours of 300 and 400 level course work.

GENERAL EDUCATION REQUIREMENTS

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<td>or</td>
<td>MATH 104 Finite Mathematics</td>
<td>3 cr.</td>
</tr>
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<td>PSYC 100</td>
<td>First Year Learning Experience</td>
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<td>Ochethi Sakowin Language I</td>
<td>3 cr.</td>
</tr>
<tr>
<td>NAS 103</td>
<td>Introduction to Ochethi Sakowin Language, Culture &amp; History</td>
<td>3 cr.</td>
</tr>
<tr>
<td>CSCI 101</td>
<td>Introduction to Computers</td>
<td>3 cr.</td>
</tr>
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<td>NATIVE AMERICAN STUDIES ELECTIVE</td>
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Select any one (1) course from: Native American Studies

HUMANITIES or SOCIAL & BEHAVIORAL SCIENCE...3 cr.

Select any one (1) course from: Arts, English, History, Humanities, Music, Native American Studies, Philosophy, Anthropology, Criminal Justice, Economics, Geography, Human Services, Political Science, Psychology, and Sociology

HEALTH/PHYSICAL EDUCATION.................................2 cr.

Any two (2) one-hour courses or any one (1) two-hour course

LABORATORY SCIENCE........................................8 cr.

Any two (2) four-hour courses

Total General Education Requirements.................................39-40 credits

BUSINESS CORE REQUIREMENTS

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BAD 297  Business Administration Internship ..................................................... 3 cr.
ECON 201  Microeconomics ................................................................................. 3 cr.
ECON 202  Macroeconomics ................................................................................. 3 cr.
BOTE 247  Spreadsheet Applications ..................................................................... 3 cr.

Total Business Core Requirements ........................................................................ 30 credits

PROFESSIONAL CORE REQUIREMENTS
BAD 301  Principles of Management ................................................................. 3 cr.
BAD 303  Human Resource Management ......................................................... 3 cr.
BAD 305  Organizational Behavior ....................................................................... 3 cr.
BAD 311  Principles of Marketing ........................................................................ 3 cr.
BAD 323  Payroll Accounting ................................................................................ 3 cr.
BAD 333  Business Writing ..................................................................................... 3 cr.
BAD 353  Tax Procedures ....................................................................................... 3 cr.
BAD 363  Business Finance .................................................................................... 3 cr.
BAD 401  New Venture ........................................................................................... 3 cr.
BAD 405  Business Law I ......................................................................................... 3 cr.
BAD 406  Business Ethics ....................................................................................... 3 cr.
BAD 434  World Business ........................................................................................ 3 cr.
BAD 453  Strategic Management .......................................................................... 3 cr.
BAD 497  Internship/Seminar ................................................................................ 3 cr.
MATH 314  Applied Statistics ................................................................................ 3 cr.
300+ Electives ....................................................................................................... 6 cr.

Total Professional Core Requirements ....................................................................... 51 credits

TOTAL DEGREE REQUIREMENTS ..................................................................... 121-122 CREDITS
MASTER OF BUSINESS ADMINISTRATION

The MBA program at Sitting Bull College educates current and future business leaders through the use of technology, research and engagement with an emphasis on economic development, budgeting, financial decision making, and planning while promoting ethical behavior consistent with the Lakota/Dakota culture and language.

CORE REQUIREMENTS
BADM 502 Operations and Supply Management .......................................................... 3 cr.
BADM 505 Money and Banking Analysis ...................................................................... 3 cr.
BADM 517 Community Development ......................................................................... 3 cr.
BADM 542 Managerial Accounting ............................................................................. 3 cr.
BADM 573 Economics ................................................................................................. 3 cr.
BADM 506 Project Planning ......................................................................................... 3 cr.
BADM 610 Marketing Analysis ...................................................................................... 3 cr.
BADM 635 Business and Tribal Law Environments ......................................................... 3 cr.
BADM 640 Management Information Systems .............................................................. 3 cr.
BADM 655 Financial Management and Financial Analysis .............................................. 3 cr.
BADM 680 Strategic Management and Decision Making .............................................. 3 cr.
BADM 697 Research Seminar ...................................................................................... 3 cr.

Total Core Requirements ............................................................................................. 36 credits

TOTAL DEGREE REQUIREMENTS ............................................................................... 36 CREDITS